



NATIONAL POWER CORPORATION

26 October 2023

MS. CLAIRE B. JOSEPH

Sales Manager
 OTUS COPY SYSTEMS, INC.
 10TH Floor MG Tower, No. 75 Shaw Blvd. Brgy. Daang Bakal
 Mandaluyong City
 E-mail: clairebalaguer@yahoo.com

SUBJECT: NOTICE TO PROCEED FOR CONTRACT NO. LOG MSSP 2023-10-092-MGF
 Re: Three (3) Years of Printer Leasing Program and Partner Support
 PR No. HO-IST23-008/PB230613-NA00144 (PB3)

Dear **Ms. Joseph**:

We are pleased to inform you that the Contract for the above subject requirement has been approved in your favor.

Pursuant to Contract No. LOG MSSP 2023-10-092-MGF in the total amount of Six Million Six Hundred Eight Thousand Seven Hundred Sixty Nine Pesos and 98/100 (P 6,608,769.98) for the Three (3) Years of Printer Leasing Program and Partner Support under PR No. HO-IST23-008, you are hereby required to effect delivery of the goods/services within the period specified in the Contract.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

MA. ANNABEL P. VERSOZA
 OIC-OVP, Corporate Affairs Group

Received and Acknowledged by: CLAIRE B. JOSEPH

Authorized Representative

Date : OCT. 27, 2023

cf: Mr. V. S. Leyba - Manager, ITSD



NATIONAL POWER CORPORATION
 BIR Road cor. Quezon Avenue, Diliman
 Quezon City 1100, Philippines
 Tel. Nos. (632) 8921-3541 to 80 • Fax No. (632) 8921-2468
 Website: www.napocor.gov.ph

